

Minutes of the Headwaters Groundwater Conservation District Board of Directors Regular Meeting on Wednesday August 12, 2026 at 1:30 pm at the Guadalupe Basin Natural Resources Center – Boardroom 125 Lehmann Dr., Kerrville, Texas.

RECORDS MGMT.

PERMANENT DOCUMENT

1. Call to Order, Pledge of Allegiance, Roll Call, and Certification of Quorum in Compliance with Texas Open Meetings Law.

Directors Present: Laurie Lowe – Precinct 4, President
Kenneth Wilke – Precinct 3, Vice President
John Elliott – At-Large, Secretary/Treasurer
Chris Childs, Precinct 2
Jeffrey Wendling – Precinct 1

Staff Present: Monica Thibodeaux, Deneise Harris

2. Public Comment - Any person may address the Board at any time on any agenda item of this meeting. Non-agenda items may only be addressed during the Public Comment section of this meeting; no formal action will be taken on the non-agenda items.

N/A

3. Consent Agenda

- a. Approval of the Public Hearing Minutes (June 10, 2026)**
- b. Approval of the Regular Meeting Minutes (June 10, 2026)**
- c. Receiving the Treasurer's Report (June, July 2026)**
- d. Public Funds Investment Policy Reporting (June, July 2026)**
- e. Receiving the Groundwater Report**

Director Wendling motioned to Approve the Consent Agenda. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

4. Discussion and Possible Action, place the proposed 2026-2027 Headwaters Groundwater Conservation District annual budget on the September 9, 2026 Regular Board Meeting Agenda for adoption.

Information Supplied in Compliance with Water Code 36.154 FY 2026-2027 Annual Budget

1. No Outstanding Obligations	\$0
2. Cash on hand for each fund -July 31, 2026	
Operating Account - Security State Bank	\$721,702
CD - Security State Bank	\$104,592
CD - Security State Bank	\$113,440
Total Assets:	\$939,734
3. The amount of revenue received by the District from all sources during the previous year (Oct. 2024 - Sep. 2025):	
Permits for Wells	\$30,615
Tax Collection	\$579,171
Temporary Investment Interest	\$6,687
Total Revenue for Previous Year (2024 - 2025):	\$616,473
4. The amount of revenue projected to be available to the District During the ensuing year.	\$728,297
5. The amount of the balances expected at the end of the year in which the budget is being prepared.	\$744,910
6. The estimated amount of Revenue and balances available to cover the proposed budget.	\$1,473,208
7. The estimated Tax Rate or fee revenues that will be required.*	\$0.006890

The annual budget may be amended with approval from the Board of Directors.

Director Wendling motioned to place the proposed 2026-2027 Headwaters Groundwater Conservation District annual budget on the September 9, 2026 Regular Board Meeting Agenda for adoption. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs and Director Wendling all voted in favor. The motion passed.

5. Discussion and Possible Action, by roll call vote to:

- **Set the proposed tax rate of \$0.006890 for the fiscal year October 1, 2026 to September 30, 2027.**
- **Set a date for a public hearing (September 9, 2026) on this proposed tax rate and place it on the September 9, 2026 Regular Board Meeting Agenda for adoption.**

Roll Call Vote:

Laurie Lowe (Pct.4) - Aye
Kenneth Wilke (Pct 3) - Aye
John Elliott (AL) - Aye
Chris Childs (Pct 2) - Aye
Jeffrey Wendling (Pct 1) - Aye

Director Wendling motioned to set the proposed tax rate of \$0.006890 for the fiscal year October 1, 2026 to September 30, 2027 and to set a date for a public hearing on this proposed tax rate and place it on the September 9, 2026 Regular Board Meeting Agenda for adoption. Director Wilke seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

6. Discussion and Possible Action, to Approve/Authorize the HGCD Contract for Election Services Agreement with Kerr County for the November 3rd, 2026 Election.

Director Wendling motioned to Approve/Authorize the HGCD Contract for Election Services Agreement with Kerr County for the November 3rd, 2026 Election. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

7. Discussion and Possible Action, “Order of Election” as required by Chapter 3 Sec. 3.004 and 3.005 of the Texas Election Code for HGCD Directors, Precincts 2, and 4, all Four-Year Terms beginning January 1, 2027 and ending December 31, 2030.

Director Wendling motioned to Approve the “Order of Election” as required by Chapter 3 Sec. 3.004 and 3.005 of the Texas Election Code for HGCD Directors, Precincts 2, and 4, all Four-Year Terms beginning January 1, 2027 and ending December 31, 2030. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

8. Discussion and Possible Action, “Appointment of Agent during Election Period” in Accordance with Texas Election Code Chapter 31.123.C.

Director Wendling motioned to Approve the “Appointment of Agent during Election Period” in Accordance with Texas Election Code Chapter 31.123.C. Director Wilke seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

9. Discussion and Possible Action, “Appointment of Early Voting Clerk” in Accordance with Texas Election Code Chapter 83.002.

Director Wendling motioned to Approve the “Appointment of Early Voting Clerk” in Accordance with Texas Election Code Chapter 83.002. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

10. Discussion and Possible Action, Approve/Authorize Auditor Engagement for HGCD's 2026 Year-end Financial Reporting.

Director Wendling motioned to Approve the Auditor Engagement for HGCD's 2026 Year-end Financial Reporting. Director Wilke seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs, and Director Wendling all voted in favor. The motion passed.

11. Discussion and Possible Action, Consider a Proposed Amendment to the District's By-Laws to Establish a Standardized Time Limit for Public Comments during Board Meetings.

Director Wendling motioned to Consider a Proposed Amendment to the District's By-Laws to Establish a Standardized Time Limit for Public Comments during Board Meetings to 3 minutes. Director Wilke seconded the motion. Director Wilke and Director Wendling voted in favor of the 3 minutes. Director Elliott and Director Childs voted against the 3 minutes; Director Lowe did not vote. Director Wendling then amended his motion to 5 minutes, Director Wilke seconded the 5 minutes, Director Lowe, Director Wilke and Director Wendling voted in favor of 5 minutes. Director Elliott and Director Childs voted against the 5 minutes. The motion passed.

12. General Managers Report

- **Drought Conditions Report**
- **Update – New Well Registrations (June, July)**
- **Update – Permitting Specialist Job Posting**
- **Update – TWDB Grant approval results**
- **Update – HGCD Management Plan**

13. Directors Request for Agenda Items for Next Meeting.

Director Elliott would like to conduct, with Monica Jacobs, a legislative update at the next meeting.

14. Adjournment

Director Wendling motioned to Adjourn. Director Elliott seconded the motion. Director Lowe, Director Wilke, Director Elliott, Director Childs and Director Wendling all voted in favor. The motion passed.

APPROVED:



Laurie Lowe

Board of Directors, President



John Elliott

Board of Directors, Secretary/Treasurer